

## Beacon Tree Elementary School

55885 Schoenherr Road, Shelby Twp., MI 48315-1049  
 (586) 797-7300 Attendance Line (586)797-7399

You can follow us on twitter at <https://twitter.com/BeaconTreeNow>  
 or on the web at <http://beaontree.uticak12.org>



### September 2019

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Beacon Tree Families,

We can now officially welcome everyone to the start of the 2019-2010 school year! It was wonderful to see all the students and families back here at Beacon Tree Elementary. All our students were able to make their way to new classrooms and new adventures! The staff and I look forward to working with you this year to help your child be successful!

The beginning of a new school year means new classrooms, new friends, and other new opportunities as well. We also have some new faces here at Beacon Tree! Please help me welcome:

1. Ms. Rachael Fiegel – 1<sup>st</sup> Grade Teacher
  2. Mrs. Emily Hawkins – Kindergarten Teacher
  3. Mrs. Brigitte Waugh - Learning Center Teacher
- Mrs. Kristie Marks – Literacy Coach

Please remember that the school website can be found at <https://beaontree.uticak12.org/>. This is where you can catch up with what is going on in and around the school. First, the calendar of events is visible to everyone in the section titled “Upcoming Events” (located on the right side of the page as you scroll down a little). Here you will see events that are in the near future at Beacon Tree Elementary. This list will populate with new items as they come up in the calendar.

Another important piece of information will be how to access the newsletters. To do this, please click on the “About Us” tab, and look for the link that says “Newsletters”. Once you click on this link, you will see past newsletters and a link for the latest newsletter.

As you will see on our “Upcoming Events” part of the webpage, our Open House has been scheduled for Monday September 16<sup>th</sup> at 7:00pm. This is a wonderful opportunity to gather as a community and learn of the expectations for the 2019 – 2020 school year. We will be initially meeting in our gymnasium and then moving on to individual classrooms for classroom teacher presentations.

As we enter the first few weeks of the school year, your child’s teacher will begin doing some basic diagnostics on your child to identify where they are on the learning continuum. This will be followed up by the administration of the NWEA assessment. This assessment will be given three times through the school year to monitor student growth. Please check with your child’s teacher to find out when the tests will be administered so you can make sure your child is ready to put forth their best efforts.

The staff and I welcome you to the beginning of a great school year! We can’t wait to make this a memorable school year.

All the Best,

Mr. Ellis,  
 Proud Principal  
 Beacon Tree Elementary





## If you need to contact us...

Main Office (586)797-7300  
 Absence Line (586)797-7399  
 Child Care (586)797-7314  
 Fax Machine (586) 797-7301

## School Hours

**Grades K-6 9:00 am—3:50 p.m.**

Children will not be allowed to enter the building until 8:50 a.m. each morning. Please help your children time their arrival accordingly. Children who must arrive earlier need to be enrolled in our Child Care program. Please contact the office for more information.

## Dismissal

Should your child need to be dismissed early, please let their teacher know in advance if possible. It will be necessary for you to report to the office and sign your child out. Should your child return to school the same day it will be necessary to sign back in.

## Absences

To report your child's absence, please call our answering machine at **586-797-7399**. When you place your call please clearly state your child's name, teacher, reason for, and length of absence. The answering machine will take attendance calls 24 hours a day.

## Emergency Contacts

For the safety of all our students, it is important that we have emergency information on file in the office for each child. This information will be sent home with the students on the first day of school. **Please return this information to your child's teacher as soon as possible.** Also, if any information changes throughout the year please contact the office immediately.

## Curriculum Night Scheduled for Parents

On September 16, 2019, at 7:00 pm Beacon Tree Elementary will host our Open House and classroom curriculum evening. We hope all parents will plan to attend. This is not an evening designed for students. Please make arrangements to leave them at home. The classroom portion of the evening will be divided into two sessions, so you and/or spouse will be able to learn about this year's program and class goals. We are looking forward to seeing you on Monday, September 16, 2019.

## Smile Pretty!

Student portraits for students in grades K-6



and Beacon Tree's preschool and nursery programs have been scheduled for Beacon Tree Elementary on:

Wednesday, September 18 2019.

Those students wishing to purchase a color portrait package may do so by prepaying at the camera the day pictures are taken. A wide variety of packages will be offered. Parents will receive a brochure to assist in making your selection. Portraits are fully guaranteed.

All students will be photographed for the yearbook and school records. Be sure to come suitably dressed and groomed to capture a picture that you will be proud of and cherish for years to come. Yearbooks will be on sale in the spring. **Yearbooks are not included in picture packages but will be on sale in the spring.**

Photographs taken on picture day should be ready before the holidays.

Retake day is scheduled for Tuesday, October 22nd.

## Lunch (11:10-1:20)

Students may either bring their own lunch to school or purchase a hot lunch.



**Lunch w/ milk is \$2.75.** Students may purchase just milk for 45 cents. **Please review the monthly hot lunch menu**

**on Beacon Tree's new web page under Parents—Food Service Menu with your child.**

It is very important that students who wish to purchase hot lunch **order the day before.**

New lunch schedule: Grades **K**-11:10-11:50, **1st**-11:30 - 12:10, **5th**-11:35-12:15, **2nd**-11:55 -12:35, **6th**-12:00-12:40, **3rd**-12:40-1:20, **4th**-12:40-1:20. All students will eat lunch for 20 minutes before going out to lunch recess for 20 minutes.

## Free and Reduced Lunch

The [www.lunchapp.com](http://www.lunchapp.com) website is ready for student/parent use for the school year 2018-2019.

We **STRONGLY** encourage you to apply online this year using this website. Please know that student lunches for students are available for free, or at a reduced price of 40 cents, for families that qualify based on family size and income.

## Nut Safe Rooms

Should your child be placed in a nut safe room, there are a few simple things you can do to help us to ensure a safe environment for the student(s) with a nut allergy. A letter will be sent home the first day of school to outline those items. Most importantly we must require **no homemade bake or commercially prepared bakery treats to be brought to school.**

## Breakfast is Served!

A healthy, nutritious breakfast is a critical ingredient to the success of our students. We are pleased to announce that the school breakfast program in our district is now being offered at our school. The new offering is the result of the increasing popularity of the program districtwide and the importance our families place on making sure that students are ready for their school day.

Healthy choices include cereal, whole-grain breakfast bars, yogurt, fruit and milk in the elementary buildings. Those choices, along with fresh-made hot breakfast sandwiches and other favorites are featured in the secondary buildings. Fresh-made fruit smoothies are also available in



the high schools. Breakfast is served in the cafeteria prior to the start of the school day. For menu information and serving times at your student's school, please check the schools website or download the new app by searching Utica Community Schools at the App Store or Google Play.

## Healthy Eating

Many teachers allow students to bring a snack each day. Brain research clearly shows that fresh healthy foods and water are beneficial to learning. When packing a snack for your child, please remember to make it a healthy snack, such as fresh fruit, fresh vegetables, protein snacks, crackers, as well as fresh water.



## Outdoor Recess

Because fresh air and exercise have been proven to aid in the physical and educational growth of children, each school has an outdoor recess program. It is important that children wear appropriate clothing so they can go outside each recess. Generally, if a child is well enough to come to school, he/she can go outside for recess. Students will remain inside during inclement weather.

## Proper Dress

We ask that you keep in mind that what children wear affects how they act during the school day. Please encourage your child to dress appropriately. Students are allowed to wear dress shorts of appropriate length at appropriate times of year where the weather cooperates. We discourage cut-offs, spandex and gym shorts. Also, **flip-flops, tank tops, halter-tops and cropped tops are not to be worn to school.** Thank you for your cooperation.

## Background Check

To protect students' health, safety and welfare, every volunteer must have a Criminal Background form on file well in advance of volunteering their assistance at school or school-related events. UCS conducts criminal background checks on volunteers through the Michigan State Police. The form, which asks for basic information such as driver's license number, is available through the office.

## Visitors

In accordance with school district policy, everyone entering Beacon Tree must report to the office. Our office staff will be glad to help you out. If you are volunteering you will need to sign in. All visitors will be given an identification badge to wear while inside Beacon Tree. Your cooperation in this matter is greatly appreciated.

## Administration of Medication

Students sometimes need to take medication. Parents should administer medication to their children at home. In the event that is not possible, the school may administer either prescription or non-prescription medicine – but only when authorized by the student's parent/guardian and the child's physician. Requests must be made by completing an Authorization for Medication form, available from the school office. The form must be signed by the child's physician.

## Top Ten Reasons to Keep Your Child Home from School

- Fever over 99.0 F in the last 24 hours
- Vomiting in the last 24 hours
- Diarrhea in the last 24 hours
- Unexplained rash following a fever
- Open and draining lesion that is untreated
- Head lice and/or nits
- Uncontrolled cough
- Drainage from eyes
- Earache or discharge from ears
- Weekends and holidays!

## Parking Lot Safety

The area along the curb in front of the school is a *bus drop-off* area and is also a *fire route*. For the safety of our children and all our community, do not park or leave your car standing in this no parking area, even during after-school and evening activities.

When picking up your child at the end of the day, please arrange a meeting place by the school entrance, then provide a safe escort to your car. With heavy pedestrian, bus, and car traffic, it is crucial that children remain next to adults while in the parking lot, and that cars and vans always look twice, then a third time before backing out of a space.

## Scheduling Appointments with Teachers

Our teachers at Beacon Tree are always glad to meet with you. If you would like to meet with them before or after school, please make an appointment, as their schedules usually do not allow for unplanned conferences. We ask that you please call or send in a note for an appointment so that it is not necessary to interrupt the student's instructional time during the school day.

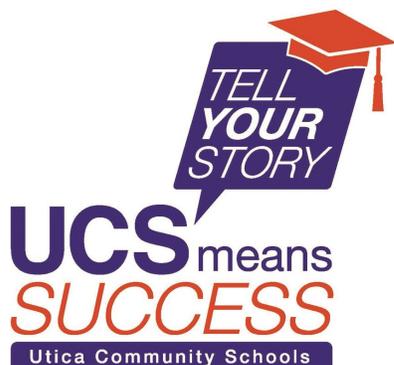
## Automated Telephone Alert System in Place for UCS Parents

The Utica Community Schools is taking advantage of technology innovations by using an automated telephone notification system for staff and parents. The system is used to announce emergency school closings such as those related to weather. Individual buildings also use it for periodic school-specific updates and reminders.

Please make sure that your child's emergency contact information is up-to-date to assure you receive these important updates.

The district will continue to utilize local media, UCS-TV cable stations 15/22 and the district website, [www.uticak12.org](http://www.uticak12.org) to keep parents apprised of closings.

In addition, Mr. Ellis will use the automated system to inform the community of Beacon Tree events.



Position:

Lunchroom Supervisor

Days: Part time or substitute

Pay: Some, but not as much as you're worth

Benefits:

1. Being looked up to by all those smiling faces.
2. Being considered a HERO by the office staff
3. Unlimited hugs
4. Your own personal whistle
5. Fresh air and exercise on a daily basis

# Getting Started

## Creating a new account

### Part 1:

1. Go to [www.SendMoneyToSchool.com](http://www.SendMoneyToSchool.com)
2. Click on Create a new account
3. Provide requested information
4. Once you have read and agree with the terms of use click the I agree check box
5. Click the Create Account button
6. A confirmation email will be sent to you

### Part 2:

7. Check your email
8. Click the provided link
9. Enter your email and password
10. Click the Login button
11. Start typing the name of your school district
12. When your district is displayed click on it
13. Click on the Add a student to your account button
14. Enter the student's ID number and click continue
15. If the ID number is valid you will be asked for your child's first name, last name and birthday
16. Once entered click the Add Student button
17. To add additional students click the Add a student to your account button again

## Viewing Balances and Activity

1. Go to [www.SendMoneyToSchool.com](http://www.SendMoneyToSchool.com)
2. Sign in to your account
3. All students assigned to this account will be displayed with their balances
4. To view history click the View Activity button next to the student's name

## Making A Deposit

1. Go to [www.SendMoneyToSchool.com](http://www.SendMoneyToSchool.com)
2. Sign in to your account
3. Click the Make A Deposit button
4. Enter the amount you wish to deposit for each student
5. Click the Check Out button

## Purchasing Items

1. Go to [www.SendMoneyToSchool.com](http://www.SendMoneyToSchool.com)
2. Sign in to your account
3. Click on School Store from the menu
4. Select a department
5. Click on the item you wish to purchase
6. Enter the quantity
7. Click the Add To Cart button
8. When done click the Check Out button

## Viewing Past Account Activity and Charges

1. Go to [www.SendMoneyToSchool.com](http://www.SendMoneyToSchool.com)
2. Sign in to your account
3. Click on Your Account from the menu
4. History will be displayed

